

# City of Edna Bay - Regular Meeting

## 1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, November 14th, 2022 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:05 PM.

## 2 — Roll Call:

|                 |                                    |                            |
|-----------------|------------------------------------|----------------------------|
| Tyler Poelstra  | - Mayor / City Council             | (Present)                  |
| Karen Williams  | - Vice Mayor / City Council        | (Present - Teleconference) |
| Myla Poelstra   | - Clerk + Treasurer / City Council | (Present)                  |
| Mike Williams   | - City Council                     | (Present)                  |
| Sandy Henson    | - City Council                     | (Absent)                   |
| Paul Haag       | - City Council                     | (Present)                  |
| Camille Cattani | - City Council                     | (Absent)                   |

## 2.1 — Public Participants:

Sue Crew                      Tasheena Huestis

## 3 — Consent Agenda:

### A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Meeting Minutes of October 24th, 2022 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

### Motion:

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mr.) Williams*

- **Approved by unanimous vote of the council**

## 3.1 — Business:

### Old Business:

- a: *Road Grader / Snow Plow Considerations, Discussion.*
- b: *Draft Municipal Code "Title 7 - Harbor Facilities" (will be reviewed / revised at Work Sessions).*

### New Business:

- a: *Search & Rescue Personnel Role Change to Volunteer Equipment Manager, Discussion and Decision.*
- b: *WebEx Teleconferencing Fees, Discussion and Decision.*

## 4 — Mayor's Report:

Mayor Poelstra reported that the rubber bumpers for the gangway ramp arrived. He said he will look at modifying the bumpers to get them installed soon.

Mayor Poelstra reported that he followed up with SISD and discussed the generator and power used for holding City meetings. SISD suggested that as the school gets closer to an eventual re-opening, they would like to work with the City on establishing an MOU. This would ensure the agreement honored by both SISD and the City to pay for use of the building each month and make use of the High School room is in writing. This will ensure the honorary agreement that has been in place is maintained in writing to the benefit of both entities as personnel change out and / or new teachers start to use the facility.

Councilman Haag asked if there was anything new to report on the boat on the grid. Mayor Poelstra reported that since the owner has recently passed away, he wanted to respect the family and give them a bit of time to get affairs in order before approaching them for what can be done about the boat. Susan Crew stated that Jesse and Jay will be coming up with a plan to move the vessel.

## **5 — Clerk's Report:**

No report.

## **6 — Treasurer's Report:**

There were no questions on the Treasurer's Report.

## **7 —**

### **Committee Reports**

#### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) reported that there was no new information from DOT since they started working on the quit claim to transfer the facility and release the encumbered municipal funds. They are working out final details with DNR and Tyler said he would follow up soon, but does not expect any changes on this through the holiday season.

Susan Crew asked if the City was planning to put the old dock float out to bid soon, since it seems it or some float has released some debris in the area. Tyler reported he was not aware of any issue with the float, but noted that the floatation material is contained but loose inside of the structure of the floats. He will investigate. He stated it would be good to look at putting it out to bid soon so it can be used or disposed of.

Tyler reiterated that he will work on getting the four open pipe ends at the dock ramp covered with the rubber bumpers as soon as he can.

#### **7.2 — Road Committee:**

Michael Williams (Road Chairman) reported that drilling is underway at the new City rock pit and should be shot very soon. Mike indicated he would like to move forward with planning road repairs for Limestone Pl. shortly after the rock is blasted.

#### **7.3 — EMS Committee:**

Karen Williams (EMS Administrator) noted that there are several kinds of infectious viruses out this fall and due to COVID spiking to be safe during holiday travel.

#### **7.4 — Search & Rescue Committee:**

Roger DiPaolo (Chairman not present) had no report.

#### **7.5 — Fire Committee:**

Brian Mortensen (Fire Chief not present) had no report. Mayor Poelstra reported that the truck needs to be repaired.

#### **7.6 — Fish & Game Advisory:**

No report.

#### **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) reported that at current use rates, the facility should have enough fuel to go for another month or two and is waiting as long as he can for prices to keep coming down. Councilman Haag asked if we could consider moving the operating schedule for the winter to daylight hours and felt that since day to day items at the facility are managed by the administration that it could be changed when needed. Mayor Poelstra felt that since the schedule has been the same for so long, it may be best to discuss and decide at a meeting, but that he would start looking into what people's thoughts were on making the change.

## **8 —**

### **Old Business**

#### **Item A - Road Grader / Snow Plow Consideration, ...:**

Mike Williams stated he was not able to get much new information on a road grader on Prince of Wales this month. Mayor Poelstra will start checking into government auction sites. Councilman Haag noted that Jeff Doninger provided some information on good places to look that would be a good starting point.

A suggestion was made that the item be removed from the agenda until there is new information, since it has been on each agenda as a topic for so long. Mayor Poelstra noted that it has been kept on the agenda so the public is aware it is an ongoing focus to pursue a costly piece of equipment, and wants to avoid any feeling



of surprise if a viable piece of hardware comes up to potentially purchase in a short time window. He agreed to remove it from the agenda until further information becomes available.

### **Item B - Draft Municipal Code “Title 7 - Harbor Facilities”, ...:**

Mayor Poelstra explained this is a placeholder item to bring up key topics that come back from the forthcoming work sessions. Brief discussion took place on when the best time to start work sessions would be. Mayor Poelstra explained it would be good for copies of the draft to have areas of concern, or areas of the code that could be slightly changed to better fit Edna Bay, to be highlighted for discussion so that we can start to ready a list of questions for Lura prior to inviting him to a work session.

Councilor Haag expressed that he would like to see the code take a simpler, downscaled approach to harbor management but understands the reason for having more details. Susan Crew noted that where there is a lack of specifics it may leave users at the facility more room to operate in gray areas and felt that enforcement and penalties need to be stronger. Mayor Poelstra expressed that he leans towards sticking with more specifics and following due process with outside agencies where possible to reduce cost to the City. He also felt Lura’s suggestions on the draft are valuable since Lura used to run the Nome harbor and that experience helped him determine the components of the draft title.

A discussion took place about use of the grid. Mayor Poelstra noted that the grid is covered by the existing policy since it is part of the harbor. All orders of the harbor master must be complied with at the harbor, even in areas where there is not a specific named area, stall or facility. The council is still reviewing the draft title, but the language used for the a grid is not specific to the type of facility Edna Bay has. Mayor Poelstra noted that the City has no obligation as a second class city to guarantee an open grid, or any facilities.

Mayor Poelstra suggested that further review of the draft title will be carried out. When there is consensus that we are ready to start into work sessions, they will be scheduled. Copies of the draft will be posted and are available on the City website.

## **9 —**

### ***New Business***

#### **Item A - Search & Rescue Personnel Role Change to Volunteer Equipment Manager, ...:**

Mayor Poelstra opened the discussion and explained that at the last meeting there was general consensus to move forward with rebranding the Chairman role in Search & Rescue to “Volunteer Equipment Manager”. in order to reduce implied liability to the City.

Discussion on the item was carried out. Sue Crew called and spoke to various authorities in the region to ask them about whether there need to be Certified responders or any other requirements. Mayor Poelstra felt that local views on whether there is or is not liability is a question best determined by an attorney. The Good Samaritan law was discussed briefly. Mayor Poelstra noted that he would follow up with the law enforcement in the region to get documented information on this topic and work to get answers on liability.

Mayor Poelstra and Councilor Williams felt that the people in the community make the difference, not the committee or requirements set by them, and felt that community history has shown locals will always organize and work to find someone with or without a Search & Rescue Committee.

Councilor Haag explained that if there is liability, it may serve the City to consolidate all of our emergency services down into one organized committee and reduce its role to being responsible only for equipment. He asked that the agenda item be expanded to include all emergency services and discuss whether or not to consolidate or change the language associated with them.

#### **Item B - WebEx Teleconferencing Fees...:**

Mayor Poelstra explained he did not come prepared with pricing information on WebEx, but will gather data on what has been paid to date, and the current monthly fee for the next meeting.

## **10 —**

### ***Persons to Be Heard***

None.

### ***Adjournment***

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Haag.

Meeting adjourned at 7:40 PM.